



Collaborative Precedents and Resources Guide

To assist all of our members we have prepared the following precedents and resources:

- ICP Matter Flowchart for Lawyers
- Items to cover at first lawyer/client meeting
- Participation Agreement and Ground Rules
- Participation Agreement and Ground Rules including COVID 19 additional provisions re video-conferencing
- 1st Settlement Meeting Agenda
- 1st settlement meeting checklist
- Master Agenda
- Addendum to Participation Agreement (where another professional joins the team later)
- CP(NSW) Matter Statistic Form

The use of the precedents is obviously not mandatory but we highly recommend that you use at least some of them, as they ensure proper preparation which is essential for a collaboration to work. They also help to keep us on track throughout the collaboration and keep us true to the process.

Some of these were originally drafted by Central Sydney Collaborative Forum who have kindly allowed us to share their precedents.

The CP(NSW) Team